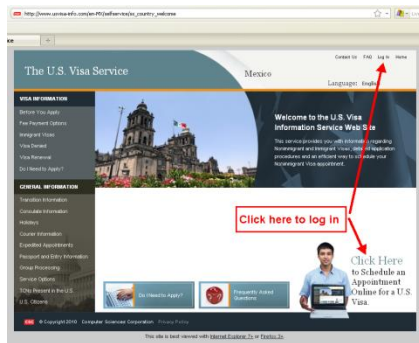
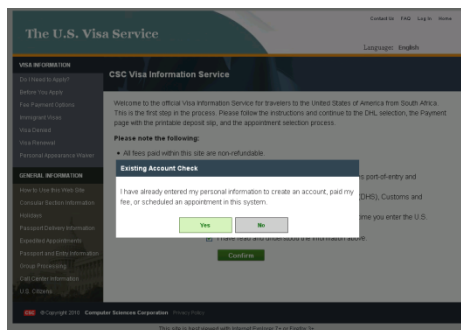


How to login and register for the first time

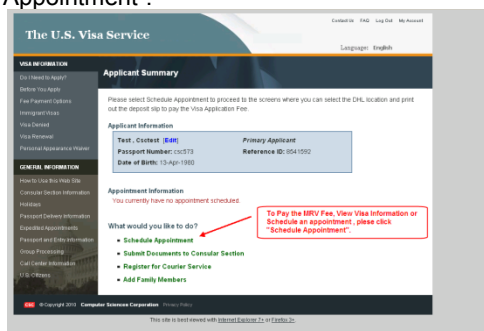
1. Log in to this Web site or call our service
 - a. Phone Numbers can be found by clicking on “Call Center Information” on the left side of the site.



2. Read and check the agreement, then click “Confirm”.
3. Dialogue box will open asking if you have previously accessed the system: “I have already entered my personal information to create an account, paid my fee, or scheduled an appointment in this system.” Select “No” if it is the first time accessing the Web site.



4. Enter primary applicant's information into the required fields and then click on “Create Account”.
5. To view Visa Information, pay an MRV fee or Schedule an appointment, please click on “Schedule an Appointment”.



6. Follow the flow of the site to select Consular Section, Trip purpose, and DHL Pick-up location
7. Enter your applicant's information. Click “Submit”. (Note: If you have not completed the DS-160 application and obtained a barcode and barcode number you will not be able to move past this page. Please complete the DS-160 before registering for this service.)
8. Add family members and repeat step 6 as needed.
9. Click “Continue” on the Applicant and Family Summary page.
10. On the “MRV Fee Payment Instructions” page select one of the payment options. And enter the appropriate information. Then click “Submit”.
11. On the calendar page, select date and time of the appointment.
12. Confirm each appointment.
13. Review appointment confirmation and applicant information on the Appointment Confirmation page.