



## CONSENT FORM AND TERMS OF USE FOR RESIDENTS OF GUYANA FOR SERVICES OF

### CSC (Guyana), Inc. (CSC Guyana)

#### 1. CSC Guyana's service

CSC Guyana makes available a Visa Application Centre (VAC) in Georgetown in Guyana in order to provide a service option designed to support better service to residents of Guyana, as well as to residents, nationals, or persons legally admitted to other countries or territories that are served by the High Commission of Canada in Trinidad and Tobago. CSC Guyana is a Service Provider performing a number of functions on behalf of clients related to temporary resident visa and permit applications, and applications for travel documents.

The use of CSC Guyana's services is voluntary. Such service may also be sought directly from the High Commission of Canada in Trinidad and Tobago, in Port of Spain. CSC Guyana charges for its services have been approved by the Government of Canada.

#### 2. Liability

CSC Guyana is not an agent of the Government of Canada. CSC Guyana is a completely independent organisation, operating under the laws of Guyana and is solely responsible for the provision of its services.

The Government of Canada will not accept liability for loss, injury, or claims of any kind, including, but not limited to, breach of confidentiality of personal information arising out of the performance of CSC Guyana's services. The Government of Canada is not liable for the physical safekeeping and privacy of documents or personal information provided by clients or anyone else to CSC Guyana while such documents or information is in the possession or control of CSC Guyana or in the process of being transferred or transmitted to or from Canada.

#### 3. Language of service

CSC Guyana provides services in English and French in its location in Guyana.

#### 4. Protection of personal information

In order to obtain the authorisation of the Government of Canada as a service provider, CSC Guyana has promised to respect principles of personal information protection adopted by various laws of Canada. Offices of CSC Guyana in Guyana will make a copy of such principles available upon request.

#### 5. Consent

The user of CSC Guyana's services understands and agrees with the foregoing and consents as follows:

I have read this document completely. I confirm that I understand that my use of the services of CSC Guyana is voluntary.

I understand that my use of the services of CSC Guyana is to assist me with submitting my temporary resident visa or permit application, or application for travel documents, and is on the terms and conditions noted in this document.

I give my consent to CSC Guyana to receive documents from me and collect personal information from me for use in applying for a Canadian visa, permit or travel document. The documents are my application form, supporting or other documents as required by the High Commission of Canada in Trinidad and Tobago and my personal information required by CSC Guyana for its records that includes my name, contact information, nature of application/service sought, and other elements, as necessary.

These documents and information may be transmitted between the CSC Guyana VAC offices in Guyana and also to the High Commission of Canada in Trinidad and Tobago or the Government of Canada, if required to provide the service.

I understand that CSC Guyana will only use my personal information for the purposes of rendering my visa, permit or travel document application services, unless I provide a further consent. I give my consent to CSC Guyana to disclose my personal information to the High Commission of Canada in Trinidad and Tobago and generally to the Government of Canada for the purpose of obtaining a visa, permit or travel document and related services.

NAME (printed): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

Signed at: \_\_\_\_\_ (city, country)

**Declaration to be signed ONLY by clients assisted by CSC staff with electronic application form.**

I received the assistance of CSC staff for data entry of my application information. I provided all information and responses required for the application. I have read the completed and printed application form and declare that the information provided is true and that the documents I am submitting in support of my application are genuine and have not been altered in any way.

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**WAIVER FOR INCOMPLETE APPLICATIONS**

I confirm that the Visa Application Centre has informed me of the required supporting documents to be submitted with my application. I confirm that I have decided to proceed with my application **without** all the required documents requested on the document checklist.

I understand that not providing these documents may result in additional delays or refusal of my application for a visa, permit or travel document.

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CONSENT FOR INDIRECT COLLECTION**

**(to be completed ONLY if travel agent or representative used)**

I give my consent for CSC to collect my documents and my personal information from:

(Name of Travel Agent and authorized employee or other authorized representative)

**Name:** \_\_\_\_\_

**Relationship to Applicant:** \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Declaration to be signed by Applicants assisted by CSC staff with eTA form**

I received the assistance of CSC staff for data entry of my application information. I provided all information and responses required for the application. I have read the completed and, if in paper form, printed application form and declare that the information provided is true and that the documents I am submitting in support of my application are genuine and have not been altered in anyway.

**Name** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_